

Power and Grace Preparatory Academy Enrollment Packet

Welcome to Power and Grace Preparatory Academy! We are delighted that you've chosen to make this school your child's educational home for the next year. This enrollment packet has been prepared to answer many of your questions. Please pay careful attention to dates and procedures listed in this packet.

We understand the sacred responsibility with which you have entrusted us. We thank you for the privilege and opportunity to influence your children for Jesus Christ and to help them realize their potential.

The student handbook is a valuable tool in evaluating our school (available online at www.powerandgraceacademy.org). Curriculum, policies, procedures, and information regarding the daily operations of the school are included in the handbook. A PDF version is available for download.

The following is a detailed by step guide for new students recently accepted through the enrollment process for Power and Grace Preparatory Academy:

- Receive Student Handbook
- Complete Parent Release of Prior Records (if applicable)
- Submit State Certified Birth Certificate
- Submit Doctor Certified Immunization
- Complete and submit the following forms included in this enrollment packet
 - Student Handbook Acknowledgment
 - Allergy Form
 - Discipline Agreement
 - Child's Health History Checklist
 - Photo Release Form
 - Emergency Contact Form
 - Technology Agreement
 - Attendance Policy
- Complete Financial Documents included in this enrollment packet
 - Tuition Contract
 - Tuition Fee Schedule Form
 - Automated Processing Payment Form
- **Disclaimers:**
 - All fees must be paid at the time of enrollment according to the fee schedule listed here. If the date has not surpassed, you will be billed and charged on the date fees are due. All fees must be paid by May 15, 2022.
 - Failure to comply and submit all documentation will result in student not being enrolled into PGPA. Enrollment packet is due within 5 business days.

Please remember that we are available to answer your questions and assist you in completing your student's application. We can be reached at (931) 320-9862.

[Katobwa Stallworth Principal](#)



Power and Grace Preparatory Academy Student Handbook Acknowledgement Form

Please fill out and sign this form acknowledging that you have received the PGPA student handbook, 10-month tuition contract, medication policy, mandated reporting, keeping Kids Safe Curriculum, Standards for School Administer Childcare Programs (chapter 0520-1 2-01), Student release record (if applicable) and the parent participation agreement. Turn in this packet and with all required paperwork upon acceptance.

I understand the school calendar is located on the school website: www.powerandgraceacademy.org. This calendar will be updated to include all school functions, holiday observances, tuition due dates, school breaks, report card release dates, etc.

I have read the student handbook. I agree to follow all the rules and regulations outlined their in.

Power and grace academy (PGPA) admits students of any race, color, national, or ethnic origins to all rights, privileges, programs, and activities generally accorded or made available to students of PGPA. Power and Grace does not discriminate on the basis of educational policies, programs, athletic, and other school administer programs.

Signature of Parent/Guardian: _____

Date: _____

Student Name: _____

Date: _____



Power and Grace Preparatory Academy Allergy Form

Name of Child: _____ DOB: ____/____/____

Grade: _____ Classroom: ____/____/____

Does your child have any allergies? yes no

Food Allergy: Peanuts___ Tree Nuts___ Eggs___ Gluten___ Soy___ Fish/Shellfish___ Dyes___
Tomatoes/Tomato Sauce___ Strawberries___ All Dairy___ Milk Intolerant___ Other _____
Suggestion for Milk Substitute: _____

Symptoms: _____

Other Allergy: Latex_____ Medication: _____ Seasonal___ Dust___ Cats___

Other _____

Parent Name & Signature: Date:

Power and Grace Preparatory Academy Discipline Agreement

Discipline is an essential teaching part of the classroom and is not viewed as punishment. Discipline is used to help children learn self-control, to help develop their self-esteem and a regard for and acceptance of others in the classroom.

Discipline will be consistent and age appropriate.

Discipline will include positive guidance, redirection, and clear limits that encourage the child's ability to become self-disciplined.

When redirection is not working at a particular time for a child, time out will be employed. (Time out is a non-solitary separation of one child from the group.)

Discipline will guide the children to resolve conflicts and will model skills that help children to solve their own problems.

Physical punishment, humiliation, fright or other coercive strategies are not permitted.

Withdrawal of food, rest or bathroom privileges are not permitted. Any type of emotional manipulation is also strictly prohibited.

I, the parent/guardian of the child named in this enrollment packet, have read the above and agree to support Power And Grace's program in its disciplinary policies.

Signature of Parent/Guardian: _____

Date: _____

Print Name: _____

Child's Health History Checklist

Child's Full Legal Name: _____

The answer to these questions will help us to know if your child has any medical problems. We need this information in case they should become ill and we would be unable to reach you right away. Please circle the right answer. We will go over the checklist with you when you have finished.

Pregnancy and Birth

- yes no 1. Were there any problems with pregnancy or your child's birth?
- yes no 2. Was his/her birth weight under 5 pounds?
- yes no 3. Did the baby have any problems in the hospital?

Medical Problems

- yes no 4. Has your child ever been in the hospital overnight?
- yes no 5. Is your child taking any medicine?
- yes no 6. Any allergies or reactions to medicine, DTP or other shots or insects?
- yes no 7. Has your child had asthma or wheezing?
- yes no 8. Does your child have speech or hearing problems?
- yes no 9. Has your child had more than two ear infections in a year?
- yes no 10. Has your child had tonsillitis?
- yes no 11. Does your child have trouble with his/her eyes or seeing?
- yes no 12. Has your child had a bladder or kidney infection?
- yes no 13. Does he/she have burning when urinating?
- yes no 14. Does he/she have seizures, fits, or shaking spells?
- yes no 15. Have you ever been told your child has a heart murmur?
- yes no 16. Is your child able to play as hard as other children?
- yes no 17. Has your child ever had a bumpy, swollen reaction to the TB skin test?
- yes no 18. Has your child ever been with anyone who have TB?
- yes no 19. Has your child ever had worms?
- yes no 20. Does your child scratch his/her genital area?
- yes no 21. Is your child a hemophiliac (free bleeder)?
- yes no 22. Is your child on a heart monitor?
- yes no 23. Does your child have tubes in his/her ears?

Older Girls

- yes no 24. How old was your daughter when she had her first period? _____
- yes no 25. Does she have any problems with her period?

General Development

- yes no 26. Is your child in a special education class in school?
- yes no 27. Does your child get along with other children?
- yes no 28. Is he/she usually happy?
- yes no 29. Does your child have any special problems not indicated above? If yes, please explain _____
- yes no 30. When did your child last see a doctor? _____

Power and Grace Preparatory Academy

Photo Release Form

I, _____, the of a child at Power And Grace Academy (Hereinafter known as the "PGPA"), agree to the following:

I understand that my child(ren) whose name(s) are listed below may be photographed at pGPA during normal school hours, field trips, or activities. I understand that these photographs may be used in promoting PGPA, either in print or on the internet.

The child(ren) are known as: _____

With my signature below I grant permission for my child(ren) to be photographed, or their images recorded for print or electronic use in promoting PGPA. I understand that it is my responsibility to update this form in the event that I no longer wish to authorize the above uses. I agree that this form will remain in effect during the term of my child enrollment. I understand that there will be no payment for me or my child participation in this released.

Check here if you do not want your child photographed or videoed.

Signature of Parent/Guardian: _____

Date: _____

Print Name: _____

Relationship to child: _____

Power and Grace Preparatory Academy Emergency Contact/ Pick Up Form

Student Name: _____ Grade: _____

Please list three names for emergency contact / pick up authorization in the event we cannot contact you.

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Physician's Contact Information

Name: _____ Phone Number: _____

Hospital Information

Name: _____ Phone Number: _____

In the event that a parent or guardian cannot be reached during an emergency circumstance, I _____ give Power and Grace staff permission to contact emergency treatment services listed above.

Signature of Parent/Guardian: _____

Date: _____

Print Name: _____

Power and Grace Preparatory Academy Technology Acceptable Use Agreement

Dear parents and guardians,

Throughout the course of this school year, your child will be utilizing various technology tools to enhance his/her learning experience in the classroom. The following is a technology agreement that covers specific terms of technology use to be followed at all times. Please read over this with your child, then sign and return the last page to your child's teacher.

Mrs. Katowba Stallworth
Principal

Purpose Statement

This school year your child will have access to the following technology equipment: laptop, tablet, internet access, google classroom, and zoom. The use of these technology tools allows teachers to expand instructional methods and enhance instructional delivery, enrich student performance, and increase student engagement. Internet access is available to all students and teachers, offering a wide variety of educational opportunities. The school is in compliance with the Children's Internet Protection Act and has installed technology protection measures for all computers in the school, including computers in the library that block and/or filter content.

Students will be educated throughout the school year on appropriate online behaviors, including how to properly access materials and how to interact with others accordingly.

As a school community, we invite families to consider the role media plays in your family. Portions of this agreement encourage students to maintain open communication with parents and to begin identifying limits for their own screen time usage. We encourage families to use this document periodically throughout the year to reinforce expectations in your own homes. As a school, we recognize that our young students will make mistakes and we encourage students to be honest and open about the stumbles. We hope that your family will see the missteps our youngsters may make as opportunities not disappointments.

Student Technology Agreement Terms

As a student at Power and Grace Preparatory Academy, I promise to use technology tools correctly and responsibly. I agreed to follow these rules:

...take care.

I will use all technology tools in irresponsible and careful manner.

...be honest.

I will use technology tools at all and the Internet at school for teacher approve the schoolwork only.

I promise to obey the copyright laws and not take credit for someone else's work.

...stay safe.

I will not give out personal information about me or others on the Internet.

I will only share my password with my teacher, or parents; I will not use another student's password to access his/her account for any reason.

I will not download, view, sand, or display inappropriate pictures or messages.

I will tell an adult if I see or read something that is inappropriate, dangerous, or makes me feel uncomfortable.

...think first.

I will use technology tools to interact with others appropriately.

I will not use technology tools to tease, harass, frighten, or bully anyone; I will be an upstander and report any inappropriate incidents to a trusted adult.

I will make sure that what I share is something I don't mind sharing with my parents.

I understand that everything I do online can be tracked back to me and can never be fully erase.

I will also respect the rules for technology used in my home. I will:

...stay balanced.

I will help my family set media time limits that makes sense, and I will follow them.

...communicate openly.

I will talk to my family openly and answer any questions they have honestly.

I will tell my family if I have made a mistake online or need help.

Consequences

Should a student be found to have violated these terms or to have utilize technology improperly in anyway, consequences may be applied. As with our typical discipline procedures, all in fractions will be handled individually and the application of consequences will be determined by the teacher and or school principal. Consequences may include but are not limited to:

- conversations with the teacher/principal
- conferences with parents
- loss of computer privileges
- reimbursement to the school for materials lost/damaged

Students: I have read this agreement and understand all of the school rules and consequences related to using computers and Internet at Power and Grace Preparatory Academy. I also understand that my family has expectations for using technology at my home. I will do my best to be a good digital citizen. I understand that my work on the computer is not private and that use of the computer and Internet and PGPA is a privilege, not a right.

Student Name: _____

Student Signature: _____

Teacher: _____

Grade: _____ Date: _____

Parents/Guardians: I have read and discuss this Technology Acceptable Use Agreement with my child. I give permission for my child to use technology tools at Power and Grace Preparatory Academy, and I understand that it is a privilege for my child to utilize them. I agree that my child will do his/her best to follow the rules and will abide by the consequences if any rules are broken. I will do my best to help my child become a good digital citizen.

Print Name: _____

Parent/Guardian Signature: _____

Date: _____

Power and Grace Preparatory Academy Attendance Policy

Attendance is extremely important for all students of PGPA in that we cannot produce the educational milestones required of each student if they are not in attendance. Furthermore, students find it hard to retain and learn material because of excessive absences.

It is customary that during the mid-year an attendance report is sent out to families that have had over five unexcused absences during the first semester. Although we are a private institution, we still follow the State of Tennessee, Department of Education guidelines as it relates to attendance. We are certified through the TN Department of Education for our Pre-kindergarten classrooms and nationally accredited through Cognia for our Pre-kindergarten-5th grade. Both entities require that we follow the following attendance policy regulations written below.

Student Membership and Attendance Procedures Manual (Tennessee Department of Education 2021)

According to the TN Department of Education attendance policy school must be in session for 180 days to be considered a legal school year. Students can not miss more than 10 days in a school year (180 days). Students with five or more unexcused absences shall be reported to the PGPA school administration. Parents or guardians must be notified each time a student has five unexcused absences pursuant to T.C.A. § 49-6-3007. Additional notices must be sent after each successive accumulation of five unexcused absences. All requirements for truancy intervention shall be followed pursuant to T.C.A. § 49-6-3009.

Military Families

If a student's parent or legal guardian is a member of the United States armed forces, including a member of a state National Guard or a reserve component called to federal active duty, a public-school principal shall give the student:

- i. An excused absence for one (1) day when the member is deployed; ii. An additional excused absence for one (1) day when the service member returns from deployment; iii. Excused absences for up to ten (10) days for visitation when the member is granted rest and recuperation leave and is stationed out of the country; iv. Excused absences for up to ten (10) days cumulatively within the school year for visitation during the member's deployment cycle. The student shall provide documentation to the school as proof of the service member's deployment, v. The opportunity to make up schoolwork missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence.

I acknowledge that I have received and will comply to the attendance policy of Power and Grace Preparatory Academy.

Signature of Parent/Guardian: _____

Date: _____

Print Name: _____ Child Name: _____

Power and Grace Preparatory Academy

Uniform Policy

Power and Grace Preparatory Academy Uses French Toast for our official uniform. All students are expected to wear the official Power and Grace Preparatory Academy school uniform. School Uniforms can be purchased through French Toast: (www.FrenchToast.com) School Code: QS5TMZS /1-800-373-6248 **When you order your students uniform online please enter the school name, Power and Grace Preparatory Academy and your child's grade level, boy or girl. By entering this information you will access the official school uniform and specified colors of uniform wear.**

Please allow 2-3 weeks for monogrammed shirts, jumpers or sweaters or jackets.

The official school colors are khaki and light blue. Uniforms can be purchased on Amazon from French Toast for additional savings. **When you purchase uniforms and supplies through Amazon Smiles you can support our school as a nonprofit and Amazon will donate to our school!** The dress code must always be adhered to. Students not in uniform will be given three (3) warnings before being asked to leave until dress code is met. Hair must be neatly groomed. Boys' hair must be neat, clean, and cut at all times. **Boys' hair length must not exceed their shirt collar.** Boys at Power and grace are not permitted to wear ponytails or man buns to school or to any other Power and Grace Programs to include graduation, field day or Christmas programs. Girls or boys are not permitted to wear their hair in a Mohawk cut/combed style. Girl's hair must be clean and well managed. **Please no nail polish for girls or boys.**

Boys and girls are asked to wear black or brown shoes. No student should wear sandals or shorts to school. Girls can wear shorts under their dress as long as it does not exceed the hem of their skirt. It is suggested that girls wear closed toe shoes with a strap across the top of the foot. **For Kindergarten through 6th grade students, tennis shoes can be brought in for recess time.** Boys are asked to wear ties specifically on Wednesday but can wear them daily if desired. Girls cross ties should be worn daily. The color of the tie is navy blue. Boys should wear black socks/black belt or brown belt and girls should wear white tights/navy tights or white socks/navy socks. **Girls only are allowed to wear small earrings that do not hang below the earlobe.** Boys and girls are permitted to wear a watch all other jewelry is not within school regulation. **Please monitor the size and condition of your child's uniform throughout the school year. Students grow so quickly and wearing something a little too snug is uncomfortable. Please be aware of stained or torn clothing for repair/replacement as well. Please write your child's name in all garments.** The principal does reserve the right to add or change uniform rules at Power and Grace Preparatory Academy at any time during the school year that are not included in this document.

Sweaters, Vest, and Blazers are available for all students at French Toast as well.

I acknowledge that I have received and will comply to the uniform policy of Power and Grace Preparatory Academy.

Print Student Name

Print Parent/Guardian

Signature of Parent/Guardian

Date



Power and Grace Preparatory Academy Fundraising Commitment

As is the nature of any privately funded educational institution, all of the money needed to provide a quality program cannot come from tuition alone. Various financial programs are needed to aid the school in different and distinctive ways.

At Power and Grace Preparatory Academy there will be fundraisers that we will specifically need your volunteer time and financial support for, in order to reach the annual fundraising goal. Throughout the school year there will be four planned fundraisers. I respectfully ask that for these events parents invest beyond their tuition in the school by purchasing tickets for themselves and making every effort to sell tickets that are assigned, solicit donations and support fundraising efforts. PGPA students are not required to pay for their entry into any PGPA fundraising event. PGPA students are asked to participate in all school programs and fundraising events. We want all supporters that donate to our academy to see the students they are supporting at all events. All administration, faculty, staff, and school board members participate in all fundraising programs. This is a team effort, and we appreciate your support!

Our fundraising events for this school year are as follows: Thank You in advance for your support of PGPA! Team work makes the dream work!

August	PGPA Yard Sale Fundraiser PGPA Merchandise (T-Shirts, Car Magnets, Pencils, etc.)
October 2022	Online Cookie Fundraiser
February	Online Art Auction
May	The Big Payback Online Fundraiser



Our Pledge to You...

Our pledge to you, for investing and entrusting the education of your child with us at Power and Grace, is embodied in our mission statement...

Mission Statement: Our mission is for each of our students to grow intellectually and maximize the attributes of power and Grace through the intentional, high expectation of educational instruction, leadership development and Christian doctrine.

If students are in our classrooms physically, or online this is our pledge for each family that is enrolled at PGPA! We are honored to serve your family! To be proactive we are asking that each student set up a Gmail account and password, have access to Wi-Fi and a laptop or tablet with a camera that has capabilities to be connected to Zoom and Google Classrooms.

Student Gmail Address: _____ Password _____

I understand and have read all information included in this contract as to when tuition is due and that I am responsible to ensure payment is received. By signing I have agreed to all the financial information mentioned in this contract.

Signature of Parent/Guardian (Payee)

Date

Student Name

Grade Level

Power and Grace Preparatory Academy 10 Month Tuition Contract

Student Name: _____ Grade Level: _____ Academic Year _____

As the parent/guardian of a Power and Grace Preparatory Academy student, I acknowledge and agree that I have full authority to enter this Contract of Enrollment with Power and Grace Preparatory Academy. In consideration of Power and Grace Preparatory Academy accepting my child for enrollment and other good and valuable consideration, I agree to abide by the terms and conditions of the Contract of Enrollment as set forth herein. I further agree to abide by all rules and regulations of Power and Grace Preparatory Academy. I acknowledge that by signing this tuition agreement/contract that I will pay the tuition rate based on the monthly or bi-monthly payment schedule agreed upon during signature. All payments are made electronically through the www.myProcare.com accounting system. I further acknowledge that I understand that this contract is for 10 months (August–May). I acknowledge that if a family has two or more students tuition payments can be spread out from (Aug-July). **I acknowledge that this contract is binding for one school year (10 months) regardless of any need for disenrollment, including but not limited to any natural disaster or health pandemic. (In the case of such disaster or pandemic, etc. online learning will be offered, and tuition will be mandatory)**

Disenrollment for **active-duty military families** must be presented with permanent change of station orders 30 days in advance of disenrollment. Active duty that has followed this process will be allowed to prorate the school year tuition payment by one concurrent month from date of notification and withdrawal form. (Example: Disenrollment November, the December payment would have to be paid.) I acknowledge and agree that I shall be financially responsible for the payment of tuition, book fees, before and after school care, school lunches and all other school-related fees associated with my child. I agree that should I default in the payment of any fees due Power and Grace Preparatory Academy; I shall be responsible for any and all expenses incurred by Power and Grace Preparatory Academy associated with enforcing this Contract of Enrollment, including but not limited to court costs, discretionary costs, reasonable attorney fees and the remainder of the years tuition from date of student dis-enrollment. Tuition is due on the 1st of each month or (the 1st and 15th of the month for families with two or more children enrolled. Families defaulting on the agreed upon payment schedule will have 5 business days to make the account current before the student is dis-enrolled. An additional five (5) days while the student is dis-enrolled will be given before that student's slot is given to the next available student on the waiting list.

ProCare System Contact Information

Cell Phone: _____ Cell Phone Carrier: _____ Primary Payee: email: _____

I will pay my tuition Annually \$ _____ I will pay tuition Semi- Annually \$ _____ (Initial ____)

I will pay my tuition Monthly \$ _____ Bi-Monthly (1st & 15th) \$ _____ (Initial ____)

I will pay lunch fees Monthly \$ _____ Bi-Monthly (1st & 15th) \$ _____ Semi Annually \$ _____ Annually \$ _____

I will pay Before- care Monthly \$ _____ Bi-Monthly (1st & 15th) \$ _____ Semi Annually \$ _____ Annually \$ _____

I will pay After care Monthly \$ _____ Bi-Monthly (1st & 15th) \$ _____ Semi Annually \$ _____ Annually \$ _____

My Total Tuition and Fees Monthly \$ _____ Bi-Monthly Tuition & Fee Total (1st & 15th) \$ _____

My total tuition and Fees Semi-Annually \$ _____ My total tuition and fees annually \$ _____



Power and Grace Preparatory Academy 10 Month Tuition Contract Pg. 2

Acceptable Forms of Payment Tuition, Fees, Before/ After Care, Breakfast & Lunch

PGPA uses the ProCare System to receive all payments. Parents are encouraged to sign up on myProcare.com following after your child has been officially enrolled into the school. ProCare accepts ACH, Debit, & Credit Card as forms of payment. Please ensure you complete the **Mandatory ProCare Form** at the end of this contract. In the event you need to change your banking or credit card information there is a form to fill out and turn into PGPA 5 days prior to the next billing cycle. There is a \$20.00 administrative fee to change payment methods within ProCare.

ACH accounts are assessed \$1.00 per transaction. Debit cards- \$0.95 x amount. Visa/ MasterCard charges 2.75% x amount.

Non- Sufficient Funds Policy (ACH & Credit Cards)

Any individual from whom a ACH/Credit Card/Check is used to pay Power and Grace for an item or a service, and such payment method is not honored by the appropriate bank, shall be assessed a service charge in an amount not less than the amount charged to Power and Grace by the bank. A charge of \$35.00 will be assessed for any NSF ACH/Credit Card Decline not honored by the appropriate bank that entails any action by Power and Grace Staff to collect. Actions are defined as a phone call, a letter, or filing with the Montgomery County Court system. Once Power and Grace has been notified regarding a NSF ACH/Credit Card Decline you will be notified and will have five (5) business days to make proper payment or to arrange for a satisfactory payment schedule. If payment is not received within five (5) business days, the payment schedule is not adhered to or the monies do not appear to be collectible, the Power and Grace shall take appropriate action to recover the fee, and any contractual tuition due for the remainder of the year. The individual making payment for a single NSF shall present either cash or a money order for the appropriate check plus a \$35.00 service charge. The family will be notified within two (2) business days of receiving the notice from the Procure. Power and Grace administrative office will note the record and attempt to notify the individual. Once Power and Grace either calls or sends an email to the individual, the start of the 5 days to make proper payment begins its process.

I have read and understand the NSF Policy as set by Power and Grace.

Print Student Name

Print Parent/Guardian (Payee)

Signature of Parent/Guardian

(Payee)

Date

If there are any changes to this signed tuition payment plan by the payee prior to tuition payment dates the administration office must be notified in writing of that change in order to not incur late fees.

Print Legal Name of Parent/Guardian (Payee)

Signature of Parent/Guardian (Payee)

DOB: ____/____/____

SSN# _____

Date: _____

Copy of Drivers Licenses attached



Power and Grace Preparatory Academy 10 Month Tuition Contract Pg. 3

Monthly Tuition Payment Plan

Tuition is due on the 1st business day of the month or the 1st & 15th of each month. This fulfills your contractual obligation. The school contract length is 10 months. **Tuition is due each of the ten (10) contractual months regardless of holidays, inclement weather, natural disaster or pandemic.** The contract length fulfills state law of holding school in session for a minimum of 180 days. Please see below payment schedule for August 2022 through May 2023.

<p>Tuition Dates Paying on the 1st of each Month</p> <p>I will pay monthly _____ (Initial)</p> <p>When the 1st of the month falls on a weekend funds will be pulled on the business day prior.</p>	<p>Tuition Dates of payment on the 1st and the 15th (Available for families with two or more students attending PGPA only)</p> <p>I will pay Bi-Monthly _____ (Initial)</p> <p>When the 1st & 15th of the month falls on a weekend funds will be pulled on the business day prior.</p>
<p>August 1, 2022 September 1, 2022 October 1, 2022 November 1, 2022 December 1, 2022 January 2, 2023 February 1, 2023 March 1, 2023 April 1, 2023 May 1, 2023</p>	<p>August 1 & 15 September 1 & 15 October 1 & 15 November 1 & 15 December 1 & 15 January 2 & 16 February 1 & 15 March 1 & 15 April 1 & 15 May 1 & 15</p>

Before Care/After Care (\$25 Drop-in Fee) Fees must be paid prior to rendering service.

<p>Before Care & Breakfast</p>	<p>\$90 bi-weekly/ \$180 mo. 6:00 a.m. – 8:00 a.m.</p>	<p>Yes _____ initial _____</p> <p>No _____ initial _____</p>
<p>After Care Snack & Homework Tutoring</p>	<p>\$90 bi-weekly/\$180 mo. 3:00 p.m.-6:00 p.m.</p>	<p>Yes: _____ Initial: _____</p> <p>No: _____ Initial: _____</p>

Power and Grace Preparatory Academy

10 Month Tuition Contract Pg. 4

Financial Commitment

We are supported completely by tuition, donations, and voluntary contributions. **All fees delineated on this financial commitment page must be paid according to the fee schedule listed below.**

<u>Fee Description</u>	<u>Yearly Fee Amount</u>	<u>Fees are Non-Refundable Who pays the fee?</u>
Application Fee (non-refundable) Submitted with application. (Tour, student testing are covered with this fee)	\$175 Payable by cash, check only	New Students
S.T.E.A.M (Lab Jackets & Supplies) Technology Fee (computer purchase/maintenance and software) Art Supplies, Physical Education Equipment	\$200 Payable by Procare only	All Students Pre-kindergarten-6 th grades Fee Due on April 15, 2022
Testing Brigance / PGPA Testing/ Stanford 10	\$150 Payable by Procare only	All Students Pre-kindergarten-6 th grades. Fee Due on March 25, 2022

Yearly Book Fee Pre-kindergarten- 6th Grades (Disposable books purchased will be returned at the close of the school year when all accounts are cleared and/or current) Fees are payable through ProCare only.

Pre-Kindergarten 3-year-olds	\$150	Fees are due May 15th
Pre- Kindergarten 4-year-olds	\$250	Fees are due May 15th
Kindergarten – 1 st Grade	\$325	Fees are due May 15th
2 nd Grade – 3 rd Grade	\$400	Fees are due May 15th
4 th Grade – 6 th Grade	\$425	Fees are due May 15th

PGPA Discounts (No family can receive more than 5% Discount)

Active Duty Military Only	2.5%
Second Child Discount (Applied to the lower of the tuition amounts)	2.5%
Third Child Discount	5%

Families with two or more students do have the option of paying tuition over a 12-month payment plan.

Power and Grace Preparatory Academy

10 Month Tuition Contract Pg. 5

Tuition Breakdown Pre-kindergarten – 6th Grade (Active Military Discount 2.5%)

Pre-k 3-years & 4-years	\$6,250.00 Year \$3,125.00 Bi-Annually \$625.00 Monthly \$156.25 weekly	\$6,093.75 Military 2.5% \$3,046.87 Bi-Annually \$609.37 Monthly \$152.34 weekly
Kindergarten & 1st Grade	\$6,350.00 Year \$3,175.00 Bi-Annually \$635.00 Monthly	\$6,191.25 Military 2.5% \$3,095.63 Bi-annually \$619.12 Monthly
2nd – 3rd Grades	\$6,450.00 Year \$3,225.00 Bi-Annually \$645.00 Monthly	\$6,288.75 Military 2.5% \$3,144.38 Bi-Annually \$628.88 Monthly
4th -6th Grades	\$6,650.00 Year \$3,325.00 Bi-Annually \$665.00 Monthly	\$6,483.75 Military 2.5% \$3,241.88 Bi-Annually \$648.38 Monthly

Catered Lunch Program (Students can bring sack lunches that do not require preparation. Please do not send red punches or candy in student's lunch)

Lunch Entre, cookie, milk or water, fruit	Lunch Monthly \$175	Lunch Bi-Weekly \$87.50	Annually \$1,575.00 (9 months) Bi-Annually \$787.50
Pizza Friday	\$43.75		\$393.75 (9 months)

(PGPA is a Nut Free Facility) Fees must be paid bi-weekly or Monthly through Procure. No daily fees will be accepted. Monthly Menus will be posted.

Power and Grace Preparatory Academy Existing Student/ New Student Fee Schedule

Testing Brigrance / Stanford 10 Testing		\$175.00	Due: March 25, 2022
Science/ Technology / Enrichment Fee:		\$200.00	Due: April 15, 2022
Book Fee:	Pre-K 3	\$150.00	Due: May 15, 2022
	Pre- K 4	\$250.00	
	Kindergarten -1 st Grade	\$325.00	
	2 nd – 3 rd Grade	\$400.00	
	4 th - 6 th Grade	\$425.00	
Tuition Fee:	Pre-K 3 & Pre- K 4	\$6250.00(156.25 Weekly)	Payment Starts: August 1, 2022
	Kindergarten -1 st Grade	\$6350.00(635.00 Monthly)	
	2 nd – 3 rd Grade	\$6450.00(\$645.00 Monthly)	
	4 th - 6 th Grade	\$6650.00(665.00 Monthly)	

I, the parent/guardian of the child named on this form, have read the above and agree to the Student Fee Schedule listed above. I agree to pay in compliance to the fee schedule for all fees

Student Name: _____

Grade: _____

Signature of Parent/Guardian: _____

Date: _____

Print Name: _____

Student Name: _____ Grade _____ Credit Card CVV _____

Automated Payment Processing



Safe. Convenient. Easy.

We are excited to offer the safety, convenience and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from either your bank account or credit card.

ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR BANK ACCOUNT AND CREDIT CARD

I (we) hereby authorize (business name) _____ to initiate credit card charges to the below-referenced credit card account (Section A) OR, initiate debit entries to my (our) checking or savings account, indicated below (Section B). To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments. Check with the center for accepted credit card types.

COMPLETE ONE SECTION ONLY

SECTION A (Credit Card)

Cardholder Name	Phone #
Cardholder Address	City State Zip
Account Number	Expiration Date
Cardholder Signature	Date

SECTION B (Bank Account)

Your Name	Phone #			
Address	City State Zip			
Bank or Credit Union Name	Bank or Credit Union Address	City	State	Zip
Routing Transit Number (see sample below)	Account Number (see sample below)	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings	
Authorized Signature	Date			



ROUTING NUMBER ACCOUNT NUMBER CHECK NUMBER

FOR OFFICIAL USE ONLY

Date Received
Employee Signature

800.338.3884 • procaresoftware.com
© Copyright 2020 Procure Software®, LLC

